

International Provider Information Update Form

Company Name	GrenLore & Company, Ltd. – Relocations and Immigration	Date :
Street Address	Gibbs Hill	City:
Postal Code:	BB26027	State: Parish of St. Peter
		Country: Barbados, W. I.
Telephone Number(s)	Cell: +246-23205060 Landline: +246-4222305	Fax Number
Contact Name	Margarita J. Rodriguez	Number of Counselors 2 + 8 DSP
		e-mail Address margarita.rodriguez@gren-lore.com
Cities/Regions serviced	11 Caribbean Countries and DSP's in each island as the volume of assignee require.	
Languages spoken and written fluently	English and Spanish	
Number of years in service	In Relocations 10 yrs.	Web site address: www.gren-lore.com

Please check all services you provide:

Pre-Move Orientation and Homesearch Services

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Airport reception | <input checked="" type="checkbox"/> Overview of neighborhoods | <input checked="" type="checkbox"/> Recreational facilities |
| <input checked="" type="checkbox"/> Welcome kit | <input checked="" type="checkbox"/> Accompanied viewing of homes | <input checked="" type="checkbox"/> Language information |
| <input checked="" type="checkbox"/> Previewing of homes—
research/preparation | <input checked="" type="checkbox"/> Contract negotiation | <input checked="" type="checkbox"/> Expatriate network information |
| <input checked="" type="checkbox"/> Medical information | <input checked="" type="checkbox"/> School information | <input checked="" type="checkbox"/> Partner/Spouse information |
| <input checked="" type="checkbox"/> Arrival orientation tour | <input checked="" type="checkbox"/> Shopping information/locations | <input checked="" type="checkbox"/> Pet information/transportation |
| | <input checked="" type="checkbox"/> Auto information | <input checked="" type="checkbox"/> Banking information/visits |

Settling-in Services

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Airport pickup and delivery | <input checked="" type="checkbox"/> Utility connection assistance | <input checked="" type="checkbox"/> Colleges and universities
as necessary |
| <input checked="" type="checkbox"/> Neighborhood orientation tours | <input checked="" type="checkbox"/> Move-in day assistance | <input checked="" type="checkbox"/> Insurance—auto/homeowner's/
renter's |
| <input checked="" type="checkbox"/> Auto sales or lease | <input checked="" type="checkbox"/> Accompanied site visits | <input checked="" type="checkbox"/> Restaurants and grocery stores |
| <input checked="" type="checkbox"/> Credit applications | <input checked="" type="checkbox"/> Finalize house—lease or purchase | <input checked="" type="checkbox"/> Places of worship |
| <input checked="" type="checkbox"/> Recreational facilities/health clubs | <input checked="" type="checkbox"/> Shopping assistance—purchase
local goods | <input checked="" type="checkbox"/> Personal security information |
| <input checked="" type="checkbox"/> School registration | <input checked="" type="checkbox"/> Driver's license | <input checked="" type="checkbox"/> Help secure domestic employees |
| <input checked="" type="checkbox"/> Open local bank account | <input checked="" type="checkbox"/> Health care/hospitals/doctors | <input checked="" type="checkbox"/> Customs clearance assistance |
| <input checked="" type="checkbox"/> Libraries, newspaper subscriptions | <input checked="" type="checkbox"/> Day Care | |
| <input checked="" type="checkbox"/> Service organizations | <input checked="" type="checkbox"/> Elder Care | |
| <input checked="" type="checkbox"/> Postal services and locations | | |

Additional Services

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Departure Services | <input checked="" type="checkbox"/> Cross-cultural Training | <input checked="" type="checkbox"/> Property Management Program |
| <input checked="" type="checkbox"/> Temporary Housing Assistance | <input checked="" type="checkbox"/> Language Instruction | <input checked="" type="checkbox"/> Tenancy Management Program |
| <input checked="" type="checkbox"/> Lease Renewal | <input checked="" type="checkbox"/> Immigration Assistance | <input checked="" type="checkbox"/> Managed Homesale |
| <input checked="" type="checkbox"/> Ongoing Support | <input checked="" type="checkbox"/> Spouse/Partner Support Program | <input checked="" type="checkbox"/> Marketing Assistance |
| | | <input type="checkbox"/> Other |

Please provide a detailed description for each of the following points. Feel free to attach documents wherever appropriate.

Professional experience: Resume attached

International experience (experience with relocations involving foreign nationals and/or foreign assignments): _____
Resume attached

Language capabilities (including first language): English and Spanish

Professional affiliations, associations and certification: In resume attached

Training provided to your counselors: Training given by Margarita Rodriguez GMS and webinars

Company history and years in business: 10 years in the Relocation Immigration business

Breakdown of international versus domestic clients: 250 assignee Population in all the eastern Caribbean islands has to be taken in consideration.in

Office and staff size: In Headquarters 3 staff, office 1,800 Square feet

Hours of office coverage (office hours): 24 hours

Client satisfaction rates (documented): Will be provided.

Transferee satisfaction rates (documented): Will be provided.

Service Program Capabilities:

*If you can provide Property Management and Tenancy Management programs, please attach information on what your program entails and how the program is administered in detail.

Compliance with local regulations:
We will inform when requested.

Please indicate if you would be willing to participate in training provided by WRRRI at your office :

Yes No

Please indicate if you would be willing to provide WRRRI with quarterly housing market reports:

Yes No

Please list all national, regional, and personal holidays that might affect availability:

None from our services but maybe on the country laws and/or realtor's cooperation in case of relocation and immigration services.

Please indicate your availability: Available now

Please list all phone, fax, and email numbers, including cell phones, where you can be reached: _____

Cell Phone: +246-2320506 Landline: +246-4222305

Please indicate any caveats, omissions, or weaknesses in coverage or service capability (i.e. remote areas): _____

The only caveats would be in case a hurricane or tropical storm hits an island. We the recur to country emergency plans.

Please provide a complete Welcome Kit and sample agenda just as you would for a transferee.

Please provide references:

Will be provided

Services and Fees

Homesearch Program

Fee (US \$)

1-Day Homesearch	US\$
2-Day Homesearch	US\$
3-Day Homesearch	US\$
4-Day Homesearch	US\$
Additional days, beyond 4-day Homesearch	US\$

Settling-In Services

Fee (US \$)

1-Day Settling-In	US\$
2-Day Settling-In	US\$
3-Day Settling-In	US\$

Packages

Fee (US \$)

2-Day Total Program - Homesearch and Settling-In	US\$
3-Day Total Program - Homesearch and Settling-In	US\$
4-Day Total Program - Homesearch and Settling-In	US\$
Additional Days	US\$
4-Day Homesearch, Settling-In, and On-going Support	US\$

Additional Services

Fee (US \$)

Area Orientation Services	US\$
On-going Support (up to 1 year)	US\$
Departure Services	US\$
Temporary Housing (booking only)	US\$
Temporary Housing (accompaniment/documentation, etc.)	US\$
Immigration Assistance	US\$
Marketing Assistance	US\$
Managed Homesale	US\$
Property Management	US\$
Tenancy Management	US\$